



*Revised November 20, 2017*

**57<sup>th</sup> Annual World Service Business Conference**  
**Embassy Suites Albuquerque Hotel and Spa**  
**Albuquerque, New Mexico**  
**April 23-28, 2018**  
**Theme: *Growing OA Recovery Worldwide***

Monday, April 23, 2018		
6:30 AM – 9:00 AM <i>0630 – 0900</i>	Breakfast - Complimentary to hotel guests	<i>Hotel Breakfast Area</i>
7:00 AM – 8:00 AM <i>0700 – 0800</i>	<b>OA Meeting</b> - Attendees may bring breakfast	<i>Sierra I</i>
11:45 AM – 1:15 PM <i>1145 – 1315</i>	Lunch (on own)	
Noon – 1:00 PM <i>1200 – 1300</i>	<b>OA Meeting</b> - Attendees may bring lunch	<i>Sierra I</i>
1:30 PM – 3:00 PM <i>1330 – 1500</i>	<b>Board of Trustees Consensus Meeting</b> - Delegates welcome to attend	<i>Ocotillo I &amp; II</i>
3:00 PM – 4:00 PM <i>1500 - 1600</i>	Grocery Shuttle to Whole Foods ( <i>limited seating</i> ) - Hotel pickup is at 3:00 PM; Return to hotel from Whole Foods is at 4:00 PM. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>
4:00 PM – 6:00 PM <i>1600 – 1800</i>	<b>Registration/Pre-Ordered Literature Pickup</b>	<i>Sandia IV Foyer</i>
5:30 PM – 6:30 PM <i>1730 – 1830</i>	<b>OA Meeting</b> - Attendees may bring dinner	<i>Sierra I</i>
5:30 PM – 7:00 PM <i>1730 – 1900</i>	Dinner (on own)	
7:15 PM – 8:45 PM <i>1915 – 2045</i>	<b>Workshop</b> - Growing OA Recovery Worldwide: Combining the Strengths of Virtual and Face-to-Face Meetings ( <i>panel</i> )	<i>Sierra II &amp; III</i>
9:00 PM – 10:00 PM <i>2100 – 2200</i>	<b>OA Meeting</b>	<i>Sierra I</i>

<b>Tuesday, April 24, 2018</b>		
6:30 AM – 9:00 AM 0630 – 0900	<b>Breakfast</b> - Complimentary to hotel guests	Hotel Breakfast Area
7:00 AM – 8:00 AM 0700 – 0800	<b>OA Meeting</b> - Attendees may bring breakfast	Sierra I
9:00 AM – 10:30 AM 0900 - 1030	Grocery Shuttle to Walmart ( <i>limited seating</i> ) - Hotel pickup is at 9:00 AM; Return to hotel from Walmart is at 10:30 AM. - Please RSVP with the WSO.	Pickup at Convention Center Entrance (across from Sandia Ballroom)
10:00 AM – 5:00 PM 1000 – 1700	<b>Registration/Pre-Ordered Literature Pickup/Audio Sales</b>  <b>Conference Support Committee (CSC)</b>  <b>Boutique</b> - Hours may be adjusted at the discretion of the CSC chair	Sandia IV Foyer  Registration Desk  Piñon
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffaina's. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, May 2.	
11:45 AM – 12:45 PM 1145 – 1245	<b>OA Meeting</b> - Attendees may bring lunch	Sierra I
1:00 – 2:30 PM 1300 - 1430	Grocery Shuttle to Whole Foods ( <i>limited seating</i> ) - Hotel pickup is at 1:00 PM; Return to hotel from Whole Foods is at 2:30 PM. - Please RSVP with the WSO.	Pickup at Convention Center Entrance (across from Sandia Ballroom)
2:00 PM – 2:50 PM 1400 – 1450	<b>Early-Bird Workshops</b> - Growing OA Recovery Worldwide: Building a Foundation of Strong Abstinence and Sponsorship - Growing OA Recovery Worldwide: Building Healthy Service Bodies - Growing OA Recovery Worldwide: Sharing “Carrying the Message” Successes and Challenges	Sandia I-III
3:00 PM – 3:50 PM 1500 – 1550		
4:00 PM – 5:00 PM 1600 – 1700		
3:30 PM – 5:30 PM 1530 – 1730	<b>Board of Trustees' Meeting</b> - Delegates welcome to attend	Ocotillo I & II
5:00 – 6:30 PM 1500 - 1630	Grocery Shuttle to Walmart ( <i>limited seating</i> ) - Hotel pickup is at 5:00 PM; Return to hotel from Walmart is at 6:30 PM. - Please RSVP with the WSO.	Pickup at Convention Center Entrance (across from Sandia Ballroom)

Tuesday, April 24, 2018 (continued)		
5:30 PM – 7:30 PM 1730 – 1930	Dinner (on own)	
5:30 PM – 8:00 PM 1730 – 2000	<b>Dinner Shuttles</b> - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town at 8:00 PM.	
6:15 PM – 7:15 PM 1815 – 1915	<b>OA Meeting</b> - Attendees may bring dinner	Sierra I
7:15 PM – 9:15 PM 1915 - 2115	<b>Workshop</b> - All About Conference (including parliamentary procedures)	Sandia I & II
9:30 PM – 10:30 PM 2130 – 2230	<b>OA Meeting</b>	Sierra I
Wednesday, April 25, 2018		
6:30 AM – 9:00 AM 0630 – 0900	Breakfast - Complimentary to hotel guests	Hotel Breakfast Area
7:00 AM – 7:45 AM 0700 – 0745	<b>OA Meeting</b> - Attendees may bring breakfast	Sierra I
7:30 AM – 5:00 PM 0730 – 1700	<b>Registration/Pre-Ordered Literature Pickup/Audio Sales</b>  <b>Conference Support Committee (CSC)</b>  <b>Boutique</b> - Hours may be adjusted at the discretion of the CSC chair	Sandia IV Foyer  Registration Desk  Piñon
8:00 AM – 10:00 AM 0800 – 1000	<b>Forum</b> - TBD	Sandia IV & V
10:15 AM – Noon 1015 – 1200	<b>Committee Meetings</b> - Bylaws - Conference-Approved Literature - Finance - Professional Outreach - Public Information - Region Chairs - Twelfth Step Within - Unity with Diversity - Virtual Services - Web/Technology - Young Persons'	Ocotillo II Ocotillo I Sierra II Sierra III Sandia I Sage Boardroom Sandia VI Sandia VII Sandia VIII La Ventana Sandia III

<b>Wednesday, April 25, 2018 (continued)</b>		
<b>Noon 1200</b>	<b>Deadline</b> - <i>Saturday delegate dinner/dance reservations or cancellations. Guest tickets are USD \$50.</i>	
Noon – 1:00 PM 1200 – 1300	<b>OA Meeting</b> - <i>Attendees may bring lunch</i>	Sierra I
Noon – 1:15 PM 1200 – 1315	Lunch (on own) - <i>Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffaina's. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, April 24.</i>	
Noon – 1:15 PM 1200 – 1315	<b>Green Dot/Mentor Rendezvous</b> - <i>Meet your green dot/mentor</i> - <i>Attendees may bring lunch</i>	Sierra III
1:30 PM – 4:45 PM 1330 – 1645	<b>Committee Meetings (continued)</b>	Respective Committee Rooms
4:45 PM – 8:00 PM 1645 – 2000	Dinner/Region Fellowship Meetings (on own) - <i>Check with your region chair or virtual services trustee for meeting location.</i>	
4:45 PM – 8:00 PM 1645 – 2000	<b>Dinner Shuttles</b> - <i>Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 8:00 PM.</i>	
8:00 PM – 10:00 PM 2000 – 2200	<b>Literature Q&amp;A</b>	La Ventana
10:15 PM – 11:15 PM 2215 – 2315	<b>OA Meeting</b>	Sierra I
<b>Thursday, April 26, 2018</b>		
6:30 AM – 9:00 AM 0630 – 0900	Breakfast - <i>Complimentary to hotel guests</i>	
7:00 AM – 8:15 AM 0700 – 0815	<b>Reference Subcommittee Orientation</b> - <i>Attendees may bring breakfast</i>	Ocotillo I & II
7:15 AM – 8:15 AM 0715 – 0815	<b>OA Meeting</b> - <i>Attendees may bring breakfast</i>	Sierra I
7:30 AM – 4:00 PM 0730 – 1600	<b>Registration/Pre-Ordered Literature Pickup/Audio Sales</b>	Sandia IV Foyer
	<b>Conference Support Committee (CSC)</b>	Registration Desk
	<b>Boutique</b> - <i>Hours may be adjusted at the discretion of the CSC chair</i>	Piñon

Thursday, April 26, 2018 (continued)		
8:30 AM – 11:30 AM 0830 – 1130	<b>Business Meeting I</b> - Welcome/Introductions, Adoption of Credentials Report, Adoption of Standing Rules, Adoption of Agenda, Delegates’ Briefing, Procedures for Motions and Floor Debate, Officers’ Reports (reports contained in binder)	Sandia I-V
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina’s. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, April 24.	
11:45 AM – 12:45 PM 1145 – 1245	<b>OA Meeting</b> - Attendees may bring lunch	Sierra I
1:00 PM – 5:00 PM 1300 – 1700	<b>Business Meeting II</b> - Region and Committee Reports (reports contained in binder), Region/VST/GST Nominees’ Speeches and Q&A, New Business (if time permits)	Sandia I-V
5:15 PM – 6:15 PM 1715 – 1815	<b>Reference Subcommittee Meeting (if needed)</b>	Ocotillo I & II
5:30 PM – 6:30 PM 1730 – 1830	<b>OA Meeting</b> - Attendees may bring dinner	Sierra I
5:30 PM – 7:00 PM 1730 – 1900	Dinner (on own)	
5:15 PM – 8:00 PM 1715 – 2000	<b>Dinner Shuttles</b> - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 8:00 PM.	
7:00 PM – 7:50 PM 1900 – 1950	<b>Meet &amp; Greet the Maker</b> - Meet the makers of the new business motions and bylaw amendments	Sandia I-V
8:00 PM – 10:00 PM 2000 – 2200	<b>Workshop</b> - The Glue That Holds Us Together: Service, Traditions, and Concepts	Sandia I-V
7:30 PM – 9:00 PM 1930 – 2200	<b>Reference Subcommittee (if needed)</b>	Ocotillo I & II
10:00 PM – 11:00 PM 2200 – 2300	<b>OA Meeting</b>	Sierra I

<b>Friday, April 27, 2018</b>		
6:30 AM – 9:00 AM <i>0630 – 0900</i>	Breakfast - Complimentary to hotel guests	<i>Hotel Breakfast Area</i>
7:00 AM – 8:15 AM <i>0700 – 0815</i>	<b>Reference Subcommittee Meeting (if needed)</b> - Attendees may bring breakfast	<i>Ocotillo I &amp; II</i>
7:15 AM – 8:15 AM <i>0715 – 0815</i>	<b>OA Meeting</b> - Attendees may bring breakfast	<i>Sierra I</i>
7:30 AM – 4:00 PM <i>0730 – 1600</i>	<b>Registration/Pre-Ordered Literature Pickup/Audio Sales</b>  <b>Conference Support Committee (CSC)</b>  <b>Boutique</b> - Hours may be adjusted at the discretion of the CSC chair	<i>Sandia IV Foyer</i>  <i>Registration Desk</i>  <i>Piñon</i>
8:30 AM – 11:30 AM <i>0830 – 1130</i>	<b>Business Meeting III</b> - Region/VST/GST Elections, New Business (if needed), Bylaw Amendments	<i>Sandia I-V</i>
11:30 AM – 1:00 PM <i>1130 – 1300</i>	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina’s. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, April 24.	
Noon – 1:00 PM <i>1200 – 1300</i>	<b>OA Meeting</b> - Attendees may bring lunch	<i>Sierra I</i>
1:00 PM – 5:00 PM <i>1300 – 1700</i>	<b>Business Meeting IV</b> - New Business (if needed), Bylaw Amendments	<i>Sandia I-V</i>
<b>4:00 PM</b> <b>1600</b>	<b>Deadline</b> - Emergency New Business Motions (located at CSC desk)	
5:00 PM – 9:00 PM <i>1700 – 2100</i>	Free Evening with Dinner (on own)	
5:15 PM – 9:00 PM <i>1715 – 2100</i>	<b>Dinner Shuttles</b> - Shuttles will run every half hour between the hotel, Old Town and ABQ Uptown. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town and ABQ Uptown is 9:00 PM.	
5:45 PM – 6:45 PM <i>1745 – 1845</i>	<b>OA Meeting</b> - Attendees may bring dinner	<i>Sierra I</i>
6:45 PM – 9:15 PM <i>1845 – 2115</i>	<b>Reference Subcommittee Meeting (if needed)</b>	<i>Ocotillo I &amp; II</i>
9:15 PM – 10:15 PM <i>2115 – 2215</i>	<b>Reference Subcommittee Meeting (if needed)</b> - Discussion of Emergency New Business	<i>Ocotillo I &amp; II</i>

Friday, April 27, 2018 (continued)		
9:15 PM – 10:15 PM 2115 – 2215	<b>OA Meeting</b>	<i>Sierra I</i>
Saturday, April 28, 2018		
6:30 AM – 10:00 AM 0630 – 1000	Breakfast - Complimentary to hotel guests	<i>Hotel Breakfast Area</i>
7:00 AM – 8:15 AM 0700 – 0815	<b>Reference Subcommittee Meeting (if needed)</b> - Attendees may bring breakfast	<i>Ocotillo I &amp; II</i>
7:15 AM – 8:15 AM 0715 – 0815	<b>OA Meeting</b> - Attendees may bring breakfast	<i>Sierra I</i>
7:30 AM – 11:00 AM 0730 – 1100	<b>Registration/Pre-Ordered Literature Pickup/Audio Sales</b> <b>Conference Support Committee (CSC)</b>	<i>Sandia IV Foyer</i> <i>Registration Desk</i>
7:30 AM – Noon 0730 – 1200	<b>Boutique</b>	<i>Piñon</i>
8:30 AM – 11:30 AM 0830 – 1130	<b>Business Meeting V</b> - Bylaw Amendments (if needed), Emergency New Business, Committee and Workshop Summaries	<i>Sandia I-V</i>
<b>11:00 AM</b> <b>1100</b>	<b>Deadline</b> - Ask-It Basket (located at CSC desk)	
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own)	
11:45 AM – 12:45 PM 1145 – 1245	<b>OA Meeting</b> - Attendees may bring lunch	<i>Sierra I</i>
11:45 AM – 4:00 PM 1145 – 1600	<b>Lunch Shuttles and Free Time</b> - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 4:00 PM.	
1:30 PM – 3:00 PM 1330 – 1500	<b>Board of Trustees Meeting</b> - Delegates are welcome to attend	<i>Ocotillo I &amp; II</i>
6:30 PM – Midnight 1830 – 0000	<b>Delegates' Dinner/Entertainment/Presentations to Outgoing Trustees and Introduction of New Board of Trustees/Dance</b> - Guest dinner tickets must be purchased by noon on Wednesday	<i>Sandia I-V</i>
10:00 PM – 11:00 PM 2200 – 2300	<b>OA Meeting</b>	<i>Sierra I</i>

<b>Sunday, April 29, 2018</b>		
7:00 AM – 10:00 AM <i>0700 – 1000</i>	Breakfast - <i>Complimentary to hotel guests</i>	<i>Hotel Breakfast Area</i>
8:00 AM – 9:00 AM <i>0800 – 0900</i>	<b>OA Meeting</b> - <i>Attendees may bring breakfast</i>	<i>Sierra I</i>
<b>12:00 Noon</b> <i>1200</i>	<b>Check Out</b>	

**Notes**

- 1) OA meetings will be held in the Sierra I room. The same room is available for meditation twenty-four hours each day, unless in use for an OA meeting or other designated meetings.
- 2) An impromptu meeting room is available Tuesday through Saturday. Delegates who wish to use this room must reserve it at the OA registration desk. (Please note that space is very limited during the week.)
- 3) The Boutique will be open daily, beginning on Tuesday, April 24 in the Piñon room. Items in the Boutique room are the responsibility of the contributing service body. If you are interested in displaying items in the Boutique room, **you must sign a release form at the CSC desk.** The Boutique’s hours will match the hours of the CSC desk; hours may be adjusted at the discretion of the CSC chair. ***NOTE: A refrigerator and microwave will NOT be available in the Boutique. Refrigerators and microwaves are available in guest rooms.***
- 4) On Monday, April 23 and Tuesday, April 24, a grocery shuttle will be provided to take attendees to Whole Foods and Walmart. Delegates must sign up for the shuttle as seating is limited. Please refer to the agenda for specific times and details.
- 5) From Tuesday, April 24 through Friday, April 27, the hotel will offer an OA-friendly lunch (USD \$16 per person including beverage, tax, and gratuity; or USD \$60 per person for four days including beverage, tax, and gratuity). Buffets will be served in the hotel restaurant area. On Saturday, April 28, a lunch shuttle will be available to Old Town, or delegates can choose to eat in the hotel restaurant.
- 6) From Tuesday, April 24 through Friday, April 27, dinner shuttles will be available to attendees. Shuttles are scheduled to run to Old Town Tuesday through Thursday; Friday the shuttles will run to Old Town and ABQ Uptown. Check the agenda for specific times and details.