

57th Annual World Service Business Conference
Embassy Suites Albuquerque Hotel and Spa
Albuquerque, New Mexico
April 23-28, 2018
Theme: *Growing Recovery Worldwide*

Monday, April 23, 2018		
6:30 AM – 9:00 AM <i>0630 – 0900</i>	Breakfast - <i>Complimentary to hotel guests</i>	<i>Hotel Breakfast Area</i>
7:00 AM – 8:00 AM <i>0700 – 0800</i>	OA Meeting - <i>Attendees may bring breakfast</i>	<i>Sierra I</i>
11:45 AM – 1:15 PM <i>1145 – 1315</i>	Lunch (on own)	
Noon – 1:00 PM <i>1200 – 1300</i>	OA Meeting - <i>Attendees may bring lunch</i>	<i>Sierra I</i>
1:30 PM – 3:00 PM <i>1330 – 1500</i>	Board of Trustees Consensus Meeting - <i>Delegates welcome to attend</i>	<i>Ocotillo I & II</i>
3:00 PM – 4:00 PM <i>1500 - 1600</i>	Grocery Shuttle to Whole Foods (<i>limited seating</i>) - Hotel pickup is at 3:00 PM; Return to hotel from Whole Foods is at 4:00 PM. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>
4:00 PM – 6:00 PM <i>1600 – 1800</i>	Registration/Pre-Ordered Literature Pickup	<i>Sandia IV Foyer</i>
5:30 PM – 6:30 PM <i>1730 – 1830</i>	OA Meeting - <i>Attendees may bring dinner</i>	<i>Sierra I</i>
5:30 PM – 7:00 PM <i>1730 – 1900</i>	Dinner (on own)	
7:15 PM – 8:45 PM <i>1915 – 2045</i>	Workshop - Growing Recovery Worldwide: Combining the Strengths of Virtual and Face-to-Face Meetings (<i>panel</i>)	<i>Sierra II & III</i>
9:00 PM – 10:00 PM <i>2100 – 2200</i>	OA Meeting	<i>Sierra I</i>

Tuesday, April 24, 2018		
6:30 AM – 9:00 AM <i>0630 – 0900</i>	Breakfast - Complimentary to hotel guests	<i>Hotel Breakfast Area</i>
7:00 AM – 8:00 AM <i>0700 – 0800</i>	OA Meeting - Attendees may bring breakfast	<i>Sierra I</i>
9:00 AM – 10:30 AM <i>0900 - 1030</i>	Grocery Shuttle to Walmart (<i>limited seating</i>) - Hotel pickup is at 9:00 AM; Return to hotel from Walmart is at 10:30 AM. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>
10:00 AM – 5:00 PM <i>1000 – 1700</i>	Registration/Pre-Ordered Literature Pickup/Audio Sales Conference Support Committee (CSC) Boutique - Hours may be adjusted at the discretion of the CSC chair	<i>Sandia IV Foyer</i> <i>Registration Desk</i> <i>Piñon</i>
11:30 AM – 1:00 PM <i>1130 – 1300</i>	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina’s. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, May 2.	
11:45 AM – 12:45 PM <i>1145 – 1245</i>	OA Meeting - Attendees may bring lunch	<i>Sierra I</i>
1:00 – 2:30 PM <i>1300 - 1430</i>	Grocery Shuttle to Whole Foods (<i>limited seating</i>) - Hotel pickup is at 1:00 PM; Return to hotel from Whole Foods is at 2:30 PM. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>
2:00 PM – 2:50 PM <i>1400 – 1450</i> 3:00 PM – 3:50 PM <i>1500 – 1550</i> 4:00 PM – 5:00 PM <i>1600 – 1700</i>	Early-Bird Workshops - Growing Recovery Worldwide: Building a Foundation of Strong Abstinence and Sponsorship - Growing Recovery Worldwide: Building Healthy Service Bodies - Growing Recovery Worldwide: Sharing “Carrying the Message” Successes and Challenges	<i>Sandia I & II</i>
3:30 PM – 5:30 PM <i>1530 – 1730</i>	Board of Trustees’ Meeting - Delegates welcome to attend	<i>Ocotillo I & II</i>
5:00 – 6:30 PM <i>1500 - 1630</i>	Grocery Shuttle to Walmart (<i>limited seating</i>) - Hotel pickup is at 5:00 PM; Return to hotel from Walmart is at 6:30 PM. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>

Tuesday, April 24, 2018 (continued)		
5:30 PM – 7:30 PM 1730 – 1930	Dinner (on own)	
5:30 PM – 8:00 PM 1730 – 2000	Dinner Shuttles - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town at 8:00 PM.	
6:15 PM – 7:15 PM 1815 – 1915	OA Meeting - Attendees may bring dinner	Sierra I
7:15 PM – 9:15 PM 1915 - 2115	Workshop - All About Conference (including parliamentary procedures)	Sandia I & II
9:30 PM – 10:30 PM 2130 – 2230	OA Meeting	Sierra I
Wednesday, April 25, 2018		
6:30 AM – 9:00 AM 0630 – 0900	Breakfast - Complimentary to hotel guests	Hotel Breakfast Area
7:00 AM – 7:45 AM 0700 – 0745	OA Meeting - Attendees may bring breakfast	Sierra I
7:30 AM – 5:00 PM 0730 – 1700	Registration/Pre-Ordered Literature Pickup/Audio Sales Conference Support Committee (CSC) Boutique - Hours may be adjusted at the discretion of the CSC chair	Sandia IV Foyer Registration Desk Piñon
8:00 AM – 10:00 AM 0800 – 1000	Forum - TBD	Sandia IV & V
10:15 AM – Noon 1015 – 1200	Committee Meetings - Bylaws - Conference-Approved Literature - Finance - Professional Outreach - Public Information - Region Chairs - Twelfth Step Within - Unity with Diversity - Virtual Services - Web/Technology - Young Persons'	Ocotillo II Ocotillo I Sierra II Sierra III Sandia I Sage Boardroom Sandia VI Sandia VII Sandia VIII La Ventana Sandia III

Wednesday, April 25, 2018 (continued)		
Noon 1200	Deadline - <i>Saturday delegate dinner/dance reservations or cancellations. Guest tickets are USD \$50.</i>	
Noon – 1:00 PM 1200 – 1300	OA Meeting - <i>Attendees may bring lunch</i>	<i>Sierra I</i>
Noon – 1:15 PM 1200 – 1315	Lunch (on own) - <i>Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina's. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, April 24.</i>	
Noon – 1:15 PM 1200 – 1315	Green Dot/Mentor Rendezvous - <i>Meet your green dot/mentor</i> - <i>Attendees may bring lunch</i>	<i>Sierra III</i>
1:30 PM – 4:45 PM 1330 – 1645	Committee Meetings (continued)	<i>Respective Committee Rooms</i>
4:45 PM – 8:00 PM 1645 – 2000	Dinner/Region Fellowship Meetings (on own) - <i>Check with your region chair or virtual services trustee for meeting location.</i>	
4:45 PM – 8:00 PM 1645 – 2000	Dinner Shuttles - <i>Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 8:00 PM.</i>	
8:00 PM – 10:00 PM 2000 – 2200	Literature Q&A	<i>La Ventana</i>
10:15 PM – 11:15 PM 2215 – 2315	OA Meeting	<i>Sierra I</i>
Thursday, April 26, 2018		
6:30 AM – 9:00 AM 0630 – 0900	Breakfast - <i>Complimentary to hotel guests</i>	<i>Hotel Breakfast Area</i>
7:00 AM – 8:15 AM 0700 – 0815	Reference Subcommittee Orientation - <i>Attendees may bring breakfast</i>	<i>Ocotillo I & II</i>
7:15 AM – 8:15 AM 0715 – 0815	OA Meeting - <i>Attendees may bring breakfast</i>	<i>Sierra I</i>
7:30 AM – 4:00 PM 0730 – 1600	Registration/Pre-Ordered Literature Pickup/Audio Sales Conference Support Committee (CSC) Boutique - <i>Hours may be adjusted at the discretion of the CSC chair</i>	<i>Sandia IV Foyer</i> <i>Registration Desk</i> <i>Piñon</i>

Thursday, April 26, 2018 (continued)		
8:30 AM – 11:30 AM 0830 – 1130	Business Meeting I - Welcome/Introductions, Adoption of Credentials Report, Adoption of Standing Rules, Adoption of Agenda, Delegates’ Briefing, Procedures for Motions and Floor Debate, Officers’ Reports (reports contained in binder)	Sandia I-V
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina’s. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, April 24.	
11:45 AM – 12:45 PM 1145 – 1245	OA Meeting - Attendees may bring lunch	Sierra I
1:00 PM – 5:00 PM 1300 – 1700	Business Meeting II - Region and Committee Reports (reports contained in binder), Region/VST/GST Nominees’ Speeches and Q&A, New Business (if time permits)	Sandia I-V
5:15 PM – 6:15 PM 1715 – 1815	Reference Subcommittee Meeting (if needed)	Ocotillo I & II
5:30 PM – 6:30 PM 1730 – 1830	OA Meeting - Attendees may bring dinner	Sierra I
5:30 PM – 7:00 PM 1730 – 1900	Dinner (on own)	
5:15 PM – 8:00 PM 1715 – 2000	Dinner Shuttles - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 8:00 PM.	
7:00 PM – 7:50 PM 1900 – 1950	Meet & Greet the Maker - Meet the makers of the new business motions and bylaw amendments	Sandia I-V
8:00 PM – 10:00 PM 2000 – 2200	Workshop - The Glue That Holds Us Together: Service, Traditions, and Concepts	Sandia I-V
7:30 PM – 9:00 PM 1930 – 2200	Reference Subcommittee (if needed)	Ocotillo I & II
10:00 PM – 11:00 PM 2200 – 2300	OA Meeting	Sierra I

Friday, April 27, 2018		
6:30 AM – 9:00 AM 0630 – 0900	Breakfast - Complimentary to hotel guests	Hotel Breakfast Area
7:00 AM – 8:15 AM 0700 – 0815	Reference Subcommittee Meeting (if needed) - Attendees may bring breakfast	Ocotillo I & II
7:15 AM – 8:15 AM 0715 – 0815	OA Meeting - Attendees may bring breakfast	Sierra I
7:30 AM – 4:00 PM 0730 – 1600	Registration/Pre-Ordered Literature Pickup/Audio Sales	Sandia IV Foyer
	Conference Support Committee (CSC)	Registration Desk
	Boutique - Hours may be adjusted at the discretion of the CSC chair	Piñon
8:30 AM – 11:30 AM 0830 – 1130	Business Meeting III - Region/VST/GST Elections, New Business (if needed), Bylaw Amendments	Sandia I-V
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. USD \$16 per person per day or USD \$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina’s. NOTE: The four-day voucher must be purchased by 10AM on Tuesday, April 24.	
Noon – 1:00 PM 1200 – 1300	OA Meeting - Attendees may bring lunch	Sierra I
1:00 PM – 5:00 PM 1300 – 1700	Business Meeting IV - New Business (if needed), Bylaw Amendments	Sandia I-V
4:00 PM 1600	Deadline - Emergency New Business Motions (located at CSC desk)	
5:00 PM – 9:00 PM 1700 – 2100	Free Evening with Dinner (on own)	
5:15 PM – 9:00 PM 1715 – 2100	Dinner Shuttles - Shuttles will run every half hour between the hotel, Old Town and ABQ Uptown. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town and ABQ Uptown is 9:00 PM.	
5:45 PM – 6:45 PM 1745 – 1845	OA Meeting - Attendees may bring dinner	Sierra I
6:45 PM – 9:15 PM 1845 – 2115	Reference Subcommittee Meeting (if needed)	Ocotillo I & II
9:15 PM – 10:15 PM 2115 – 2215	Reference Subcommittee Meeting (if needed) - Discussion of Emergency New Business	Ocotillo I & II

Friday, April 27, 2018 (continued)		
9:15 PM – 10:15 PM 2115 – 2215	OA Meeting	Sierra I
Saturday, April 28, 2018		
6:30 AM – 10:00 AM 0630 – 1000	Breakfast - Complimentary to hotel guests	Hotel Breakfast Area
7:00 AM – 8:15 AM 0700 – 0815	Reference Subcommittee Meeting (if needed) - Attendees may bring breakfast	Ocotillo I & II
7:15 AM – 8:15 AM 0715 – 0815	OA Meeting - Attendees may bring breakfast	Sierra I
7:30 AM – 11:00 AM 0730 – 1100	Registration/Pre-Ordered Literature Pickup/Audio Sales Conference Support Committee (CSC)	Sandia IV Foyer Registration Desk
7:30 AM – Noon 0730 – 1200	Boutique	Piñon
8:30 AM – 11:30 AM 0830 – 1130	Business Meeting V - Bylaw Amendments (if needed), Emergency New Business, Committee and Workshop Summaries	Sandia I-V
11:00 AM 1100	Deadline - Ask-It Basket (located at CSC desk)	
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own)	
11:45 AM – 12:45 PM 1145 – 1245	OA Meeting - Attendees may bring lunch	Sierra I
11:45 AM – 4:00 PM 1145 – 1600	Lunch Shuttles and Free Time - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 4:00 PM.	
1:30 PM – 3:00 PM 1330 – 1500	Board of Trustees Meeting - Delegates are welcome to attend	Ocotillo I & II
6:30 PM – Midnight 1830 – 0000	Delegates' Dinner/Entertainment/Presentations to Outgoing Trustees and Introduction of New Board of Trustees/Dance - Guest dinner tickets must be purchased by noon on Wednesday	Sandia I-V
10:00 PM – 11:00 PM 2200 – 2300	OA Meeting	Sierra I

Sunday, April 29, 2018		
7:00 AM – 10:00 AM <i>0700 – 1000</i>	Breakfast - <i>Complimentary to hotel guests</i>	<i>Hotel Breakfast Area</i>
8:00 AM – 9:00 AM <i>0800 – 0900</i>	OA Meeting - <i>Attendees may bring breakfast</i>	<i>Sierra I</i>
12:00 Noon <i>1200</i>	Check Out	

Notes

- 1) OA meetings will be held in the Sierra I room. The same room is available for meditation twenty-four hours each day, unless in use for an OA meeting or other designated meetings.
- 2) An impromptu meeting room is available Tuesday through Saturday. Delegates who wish to use this room must reserve it at the OA registration desk. (Please note that space is very limited during the week.)
- 3) The Boutique will be open daily, beginning on Tuesday, April 24 in the Piñon room. Items in the Boutique room are the responsibility of the contributing service body. If you are interested in displaying items in the Boutique room, **you must sign a release form at the CSC desk.** The Boutique’s hours will match the hours of the CSC desk; hours may be adjusted at the discretion of the CSC chair. ***NOTE: A refrigerator and microwave will NOT be available in the Boutique. Refrigerators and microwaves are available in guest rooms.***
- 4) On Monday, April 23 and Tuesday, April 24, a grocery shuttle will be provided to take attendees to Whole Foods and Walmart. Delegates must sign up for the shuttle as seating is limited. Please refer to the agenda for specific times and details.
- 5) From Tuesday, April 24 through Friday, April 27, the hotel will offer an OA-friendly lunch (USD \$16 per person including beverage, tax, and gratuity; or USD \$60 per person for four days including beverage, tax, and gratuity). Buffets will be served in the hotel restaurant area. On Saturday, April 28, a lunch shuttle will be available to Old Town, or delegates can choose to eat in the hotel restaurant.
- 6) From Tuesday, April 24 through Friday, April 27, dinner shuttles will be available to attendees. Shuttles are scheduled to run to Old Town Tuesday through Thursday; Friday the shuttles will run to Old Town and ABQ Uptown. Check the agenda for specific times and details.