

58th Annual World Service Business Conference

Embassy Suites Albuquerque Hotel and Spa

Albuquerque, New Mexico

May 6-11, 2019

Theme: *Growing Our Membership Worldwide*

Monday, May 6, 2019		
6:00 AM – 9:00 AM 0600 – 0900	Breakfast - Complimentary to hotel guests.	Hotel Breakfast Area
7:00 AM – 8:00 AM 0700 – 0800	OA Meeting - Attendees may bring breakfast.	Sierra I
11:30 AM – 1:30 PM 1130 – 1330	Lunch (on own)	
Noon – 1:00 PM 1200 – 1300	OA Meeting - Attendees may bring lunch.	Sierra I
1:30 PM – 3:00 PM 1330 – 1500	Board of Trustees Consensus Meeting - Delegates welcome to attend.	Ocotillo I-II
3:00 PM – 4:00 PM 1500 - 1600	Grocery Shuttle to Whole Foods (<i>limited seating</i>) - Hotel pickup is at 3 p.m.; Return to hotel from Whole Foods is at 4 p.m. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>
4:00 PM – 6:00 PM 1600 – 1800	Registration/Pre-Ordered Literature Pickup	Sandia IV Foyer
5:30 PM – 6:30 PM 1730 – 1830	OA Meeting - Attendees may bring dinner.	Sierra I
5:30 PM – 7:00 PM 1730 – 1900	Dinner (on own)	
7:15 PM – 8:45 PM 1915 – 2045	Workshop - TBD	Sierra III
9:00 PM – 10:00 PM 2100 – 2200	OA Meeting	Sierra I
Tuesday, May 7, 2019		
6:00 AM – 9:00 AM 0600 – 0900	Breakfast - Complimentary to hotel guests.	Hotel Breakfast Area

Tuesday, May 7, 2019 (continued)		
7:00 AM – 8:00 AM 0700 – 0800	OA Meeting - Attendees may bring breakfast.	Sierra I
9:00 AM – 10:30 AM 0900 - 1030	Grocery Shuttle to Walmart (<i>limited seating</i>) - Hotel pickup is at 9 a.m.; Return to hotel from Walmart is at 10:30 a.m. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>
10:00 AM – 5:00 PM 1000 – 1700	Registration/Pre-Ordered Literature Pickup Conference Support Committee (CSC) Boutique - Hours may be adjusted at the discretion of the CSC chair.	Sandia IV Foyer Registration Desk Piñon
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. US\$16 per person per day or US\$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina's. NOTE: The four-day voucher must be purchased by 10 a.m. on Tuesday, May 7.	
11:45 AM – 12:45 PM 1145 – 1245	OA Meeting - Attendees may bring lunch.	Sierra I
1:00 – 2:30 PM 1300 - 1430	Grocery Shuttle to Whole Foods (<i>limited seating</i>) - Hotel pickup is at 1 p.m.; Return to hotel from Whole Foods is at 2:30 p.m. - Please RSVP with the WSO.	<i>Pickup at Convention Center Entrance (across from Sandia Ballroom)</i>
2:00 PM – 2:50 PM 1400 – 1450 3:00 PM – 3:50 PM 1500 – 1550 4:00 PM – 5:00 PM 1600 – 1700	Early-Bird Workshops - TBD - TBD - TBD	Sandia I-II
3:30 PM – 5:30 PM 1530 – 1730	Board of Trustees Meeting - Delegates welcome to attend.	Ocotillo I-II
5:30 PM – 7:15 PM 1730 – 1915	Dinner (on own)	
5:30 PM – 8:00 PM 1730 – 2000	Dinner Shuttles - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town at 8 p.m.	

Tuesday, April 24, 2018 (continued)		
6:15 PM – 7:15 PM 1815 – 1915	OA Meeting - Attendees may bring dinner.	Sierra I
7:15 PM – 9:15 PM 1915 - 2115	Workshop - All About Conference (including parliamentary procedures)	Sandia I-II
9:30 PM – 10:30 PM 2130 – 2230	OA Meeting	Sierra I
Wednesday, May 8, 2019		
6:00 AM – 9:00 AM 0600 – 0900	Breakfast - Complimentary to hotel guests.	Hotel Breakfast Area
7:00 AM – 7:45 AM 0700 – 0745	OA Meeting - Attendees may bring breakfast.	Sierra I
7:30 AM – 5:00 PM 0730 – 1700	Registration/Pre-Ordered Literature Pickup Conference Support Committee (CSC) Boutique - Hours may be adjusted at the discretion of the CSC chair.	Sandia IV Foyer Registration Desk Piñon
8:00 AM – 10:00 AM 0800 – 1000	Forum - TBD	Sandia IV- V
10:15 AM – Noon 1015 – 1200	Committee Meetings - Bylaws - Conference-Approved Literature - Professional Outreach/Public Information - Region Chairs - Twelfth Step Within - Unity with Diversity - Virtual Services - Web/Technology - Young Persons'	Ocotillo II Ocotillo I Sierra III Sage Boardroom Sandia VI Sandia VII Sandia VIII Sierra II Sandia III
Noon 1200	Deadline - Saturday delegate dinner reservations or cancellations. Guest tickets are US\$50.	
Noon – 1:00 PM 1200 – 1300	OA Meeting - Attendees may bring lunch.	Sierra I
Noon – 1:00 PM 1200 – 1300	Green Dot/Mentor Rendezvous (optional) - Meet your Green Dot/Mentor. - Attendees may bring lunch.	Sierra III

Wednesday, May 8, 2019 (continued)		
Noon – 1:30 PM 1200 – 1330	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. US\$16 per person per day or US\$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina's. NOTE: The four-day voucher must be purchased by 10 a.m. on Tuesday, May 8.	
1:30 PM – 4:45 PM 1330 – 1645	Committee Meetings (continued)	<i>Respective Committee Rooms</i>
4:45 PM – 7:00 PM 1645 – 1900	Dinner (on own)	
4:45 PM – 8:00 PM 1645 – 2000	Dinner Shuttles - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 8 p.m.	
7:00 PM – 7:50 PM 1900 – 1950	Meet & Greet the Maker - Meet the makers of the new business motions and bylaw amendments.	<i>La Ventana</i>
8:00 PM – 10:00 PM 2000 – 2200	Literature Q&A	<i>La Ventana</i>
10:15 PM – 11:15 PM 2215 – 2315	OA Meeting	<i>Sierra I</i>
Thursday, May 9, 2019		
6:00 AM – 9:00 AM 0600 – 0900	Breakfast - Complimentary to hotel guests.	<i>Hotel Breakfast Area</i>
7:00 AM – 8:15 AM 0700 – 0815	Reference Subcommittee Orientation - Attendees may bring breakfast.	<i>Ocotillo I-II</i>
7:15 AM – 8:15 AM 0715 – 0815	OA Meeting - Attendees may bring breakfast.	<i>Sierra I</i>
7:30 AM – 4:00 PM 0730 – 1600	Registration/Pre-Ordered Literature Pickup Conference Support Committee (CSC) Boutique - Hours may be adjusted at the discretion of the CSC chair	<i>Sandia IV Foyer</i> <i>Registration Desk</i> <i>Piñon</i>

Thursday, May 9, 2019 (continued)		
8:30 AM – 11:30 AM 0830 – 1130	Business Meeting I - Welcome/Introductions; Adoption of Credentials Report, Standing Rules, and Consent Agenda; Delegate Briefing; Procedures for Motions and Floor Debate; Officers Reports (reports contained in binder)	Sandia I-V
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. US\$16 per person per day or US\$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina’s. NOTE: The four-day voucher must be purchased by 10 a.m. on Tuesday, May 7.	
11:45 AM – 12:45 PM 1145 – 1245	OA Meeting - Attendees may bring lunch.	Sierra I
1:00 PM – 5:00 PM 1300 – 1700	Business Meeting II - Region and Committee Reports (reports contained in binder); Region Trustee and GST Nominee Speeches and Q&A; New Business (if time permits)	Sandia I-V
5:00 PM – 7:30 PM 1700 – 1930	Dinner (on own)	
5:15 PM – 6:15 PM 1715 – 1815	Reference Subcommittee Meeting (if needed)	Ocotillo I-II
5:00 PM – 8:00 PM 1700 – 2000	Dinner Shuttles - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 8 p.m.	
5:30 PM – 6:30 PM 1730 – 1830	OA Meeting - Attendees may bring dinner.	Sierra I
7:30 PM – 10:00 PM 1930 – 2200	Workshop - TBD	Sandia I-V
7:30 PM – 9:30 PM 1930 – 2130	Reference Subcommittee (if needed)	Ocotillo I-II
10:15 PM – 11:15 PM 2215 – 2315	OA Meeting	Sierra I
Friday, May 10, 2019		
6:00 AM – 9:00 AM 0600 – 0900	Breakfast - Complimentary to hotel guests.	Hotel Breakfast Area
7:00 AM – 8:15 AM 0700 – 0815	Reference Subcommittee Meeting (if needed) - Attendees may bring breakfast.	Ocotillo I-II

Friday, May 10, 2019 (continued)		
7:15 AM – 8:15 AM 0715 – 0815	OA Meeting - Attendees may bring breakfast.	Sierra I
7:30 AM – 4:00 PM 0730 – 1600	Registration/Pre-Ordered Literature Pickup Conference Support Committee (CSC) Boutique - Hours may be adjusted at the discretion of the CSC chair.	Sandia IV Foyer Registration Desk Piñon
8:30 AM – 11:30 AM 0830 – 1130	Business Meeting III - Region Trustee and GST Elections; New Business (if needed); Bylaw Amendments	Sandia I-V
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own) - Lunch buffet available in Hotel Breakfast Area. US\$16 per person per day or US\$60 per person for four days (Tuesday – Friday). Vouchers can be purchased in Caffeina's. NOTE: The four-day voucher must be purchased by 10 a.m. on Tuesday, May 7.	
Noon – 1:00 PM 1200 – 1300	OA Meeting - Attendees may bring lunch.	Sierra I
1:00 PM – 5:00 PM 1300 – 1700	Business Meeting IV - New Business (if needed); Bylaw Amendments	Sandia I-V
4:00 PM 1600	Deadline - Emergency New Business Motions (located at CSC desk)	
5:00 PM – 9:00 PM 1700 – 2100	Free Evening with Dinner (on own)	
5:00 PM – 9:00 PM 1700 – 2100	Dinner Shuttles - Shuttles will run every half hour between the hotel, Old Town and ABQ Uptown. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town and ABQ Uptown is 9 p.m.	
5:45 PM – 6:45 PM 1745 – 1845	OA Meeting - Attendees may bring dinner.	Sierra I
6:45 PM – 9:15 PM 1845 – 2115	Reference Subcommittee Meeting (if needed)	Ocotillo I-II
9:15 PM – 10:15 PM 2115 – 2215	Reference Subcommittee Meeting (if needed) - Discussion of Emergency New Business	Ocotillo I-II
9:15 PM – 10:15 PM 2115 – 2215	OA Meeting	Sierra I

Saturday, May 11, 2019		
7:00 AM – 10:00 AM 0700 – 1000	Breakfast - Complimentary to hotel guests.	Hotel Breakfast Area
7:00 AM – 8:15 AM 0700 – 0815	Reference Subcommittee Meeting (if needed) - Attendees may bring breakfast.	Ocotillo I-II
7:15 AM – 8:15 AM 0715 – 0815	OA Meeting - Attendees may bring breakfast.	Sierra I
7:30 AM – 11:00 AM 0730 – 1100	Registration/Pre-Ordered Literature Pickup Conference Support Committee (CSC)	Sandia IV Foyer Registration Desk
7:30 AM – Noon 0730 – 1200	Boutique	Piñon
8:30 AM – 11:30 AM 0830 – 1130	Business Meeting V - Bylaw Amendments (if needed); Emergency New Business; Committee and Workshop Summaries	Sandia I-V
11:00 AM 1100	Deadline - Ask-It Basket (located at CSC desk)	
11:30 AM – 1:00 PM 1130 – 1300	Lunch (on own)	
11:45 AM – 12:45 PM 1145 – 1245	OA Meeting - Attendees may bring lunch.	Sierra I
11:30 AM – 4:00 PM 1130 – 1600	Lunch Shuttles and Free Time - Shuttles will run every half hour between the hotel and Old Town. Pickup is at the Convention Center Entrance (across from Sandia Ballroom). Last pickup in Old Town is 4 p.m.	
1:30 PM – 3:00 PM 1330 – 1500	Board of Trustees Meeting - Delegates welcome to attend.	Ocotillo I-II
6:30 PM – Midnight 1830 – 0000	Delegate Dinner/Entertainment/Presentations to Outgoing Trustees and Introduction of New Board of Trustees/Dance - Guest dinner tickets must be purchased by noon on Wednesday.	Sandia I-V
10:00 PM – 11:00 PM 2200 – 2300	OA Meeting	Sierra I
Sunday, May 12, 2019		
7:00 AM – 10:00 AM 0700 – 1000	Breakfast - Complimentary to hotel guests.	Hotel Breakfast Area

Sunday, May 12, 2019 (continued)		
8:00 AM – 9:00 AM <i>0800 – 0900</i>	OA Meeting - <i>Attendees may bring breakfast.</i>	<i>Sierra I</i>
12:00 Noon <i>1200</i>	Check Out	

Notes

- 1) OA meetings will be held in Sierra I. The same room is available for meditation twenty-four hours each day, unless in use for an OA meeting or other designated meeting.
- 2) An impromptu meeting room is available Tuesday through Saturday. Delegates who wish to use this room must reserve it at the OA registration desk. Please note that space is very limited during the week.
- 3) The Boutique will be open daily, beginning on Tuesday, May 7 in Piñon. Items in the Boutique are the responsibility of the contributing service body. If you are interested in displaying items in the Boutique, **you must sign a release form at the CSC desk.** The Boutique’s hours will match the hours of the CSC desk; hours may be adjusted at the discretion of the CSC chair. **NOTE: A refrigerator and microwave will NOT be available in the Boutique. Refrigerators and microwaves are available in guest rooms.**
- 4) On Monday, May 6 and Tuesday, May 7, a grocery shuttle will be provided to take attendees to Whole Foods and Walmart. Delegates must sign up for the shuttle as seating is limited. Please refer to the agenda for specific times and details.
- 5) From Tuesday, May 6 through Friday, May 10, the hotel will offer an OA-friendly lunch (US\$16 per person including beverage, tax, and gratuity; or US\$60 per person for four days [Tuesday-Friday] including beverage, tax, and gratuity). Buffets will be served in the hotel restaurant area. On Saturday, May 11, a lunch shuttle will be available to Old Town, or delegates can choose to eat in the hotel restaurant.
- 6) From Tuesday, May 7 through Friday, May 10, dinner shuttles will be available to attendees. Shuttles are scheduled to run to Old Town Tuesday through Thursday; Friday the shuttles will run to Old Town and ABQ Uptown. Check the agenda for specific times and details.