



63rd Annual World Service Business Conference
May 7-11, 2024

VOLUNTEER INFORMATION

Thank you for considering volunteering at our annual Conference. It's a great way to provide service and you'll have a wonderful opportunity to meet other members from all around the world. Below is basic information on the World Service Business Conference 2024.

Please note that volunteers will be needed beginning Tuesday, May 7 at 10:00 a.m. and ending Saturday, May 11 at 11:30 a.m. We will schedule volunteers as it gets closer to Conference, probably sometime in March 2024. If you have specific days and times, please contact Znona Fern at zfern@oa.org or 1-505-891-2664. She will add you to the list and provide that information to the volunteer recruiter/coordinator when they are selected by the committee. Volunteers are typically scheduled in three- to five-hour shifts.

Volunteers should cover their costs for lodging, transportation, and food (costs are listed below). It is suggested that you room with another member while volunteering at Conference to reduce your costs.

HOTEL INFORMATION

Albuquerque Marriott Pyramid North
5151 San Francisco Drive NE
Albuquerque, New Mexico 87109
Telephone: 1-800-262-2043 (reservation line)

Room rate per night is US\$160 for any occupancy (single through double) + US\$22 tax, for a total of US\$182 per night. *(Please note that local taxes are subject to change.)* This rate per night includes a breakfast buffet, refrigerator, guestroom internet, and dinner shuttle. Please make your hotel reservations, opening January 2024, directly with Albuquerque Marriott Pyramid North. **The World Service Office (WSO) does not make reservations for volunteers.**

Triple and quadruple occupancy includes an additional \$10 per day per person for breakfast, plus taxes.
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Albuquerque Marriott Pyramid North offers convenience and style just 12 minutes from the Albuquerque International Sunport. They have a connected indoor/outdoor pool for fun in the hotel, so you can choose to splash in the sun or swim in the shade. Their fitness center is open 24 hours a day with cardio equipment and free weights. All rooms at their pet-friendly hotel feature HD TVs with premium movie channels. If you need to work while on the road, they have ergonomic chairs and desks, or you can head to their business center for print, fax and copy services. Marriott Pyramid offers breakfast, lunch, and dinner at the Pyramid 51 Restaurant and Bar.

Albuquerque's meal per diem rate is US\$69 or US\$53 if staying at the hotel (breakfast buffet included); please budget appropriately. Grocery shuttles will be provided on Tuesday, May 7. Please RSVP with Znona Fern at zfern@oa.org. In addition, if volunteers are interested in attending the Saturday dinner and entertainment, dinner tickets can be purchased for US\$50 each at the OA registration desk.

Neither the WSO, nor the hotel, will make arrangements for a roommate. If you require a roommate, you may contact the WSO. If there are any other similar requests, the WSO staff will provide you with the name and phone number of the other interested delegate/volunteer.

TRANSPORTATION INFORMATION

There is only one commercial airport in Albuquerque, the Albuquerque International Sunport. Transportation options from the airport to the hotel are public transportation, ride sharing, or taxi, unless you choose to rent a vehicle on your own. Contact information is listed below.

ABQ Ride (www.cabq.gov/transit)

Albuquerque's public transit system. Visit website for bus service times, routes, and schedule changes.

Albuquerque Green Cab (505-243-6800)

Call for scheduling and applicable costs.

Lyft (www.lyft.com)

Download the Lyft app and setup a free account. Visit the app for applicable costs.

Uber (www.uber.com/ride/)

Download the Uber app and setup a free account. Visit the app for applicable costs.

ZTrip (formerly Yellow Cab) (www.ztrip.com/new-mexico/)

Download the ZTrip app and setup a free account. Visit the app for applicable costs.

Rental Cars (www.abqsunport.com/rental-cars/)

Car rental shuttles provide free transportation between the terminal building and the Car Rental Center. Shuttles run every 5 minutes from the commercial lane located outside the first level of the airport terminal building. Shuttle buses are handicapped-accessible. Rentals available from ACE, Alamo, Avis, Budget, Dollar, Enterprise, Hertz, National, Payless, SIXT, and Thrifty.

VOLUNTEER POSITIONS

There are several volunteer positions at Conference. Each volunteer will be assigned a position.

Door Monitor – Responsible for notifying delegates that the voting process is beginning, for making sure delegates do not enter or leave the business meeting during voting, and for making sure all delegates have voting badges.

Page – Responsible for distribution of announcements and motions, for vote counting if needed, for rotation of delegate seating, and for other areas specified by the Conference Support Committee chair.

Timekeeper – Responsible for keeping time during reports, debate, questions, etc. and reporting that time to the chair of the Conference.

Hospitality Desk – Responsible for assigning delegates to committees if needed, assigning green dots and mentors if needed, and for assisting delegates in other areas needed.

Boutique Monitor – Responsible for monitoring the boutique and items for sale.

VOLUNTEER ATTIRE

Volunteers should dress in business casual attire, no shorts or t-shirts. Volunteers are requested to minimize their use of fragrances.

TENTATIVE VOLUNTEER SCHEDULE

Tuesday, May 7

Shift 1: 10:00 am – 1:30 pm

Shift 2: 1:30 p.m. – 5:00 pm

Wednesday, May 8

Shift 1: 7:30 am – 11:00 am

Shift 2: 11:00 am – 2:00 pm

Shift 3: 2:00 pm – 5:00 pm

Thursday, May 9

Shift 1a: 7:30 am – Noon

Shift 1b: 8:00 am – 11:30 am

Shift 2a: Noon – 4:00 pm

Shift 2b: 12:30 pm – 5:00 pm

Friday, May 10

Shift 1a: 7:30 am – Noon

Shift 1b: 8:00 am – 11:45 am

Shift 2a: Noon – 4:00 pm

Shift 2b: 12:30 pm – 5:15 pm

Saturday, May 11

Shift 1a: 7:30 am – 11:00 am

Shift 1b: 8:30 am – 11:30 am

BOUTIQUE

A Boutique will be available from Wednesday – Saturday to sell OA-related items for their service bodies.

Thank you for considering volunteering. If you have any questions, please contact Znona Fern at zfern@oa.org or 1-505-891-2664.